

Free Tax Preparation

Free tax help may be closer than you think

What to Bring:

- Proof of identification (photo ID)
- Social Security cards or Individual Taxpayer Identification Numbers (ITIN) for you, your spouse, and/or dependents
- Proof of foreign status, if applying for an ITIN
- Birth dates for all on the tax return
- For married filing joint, both spouses must be present
- All Forms W-2, W-2G, 1099 and 1098
- A copy of last year's federal and state returns
- Proof of bank account and routing information if choosing direct deposit of refund (e.g. voided check)
- Total paid to daycare provider and their tax ID
- Health insurance exemption certificate, if received
- All Forms 1095 Health Insurance statements

One-on-one Tax Return Preparation Services (VITA/TCE)

Each year, the Volunteer Income Tax Assistance (VITA) and the Tax Counseling for the Elderly (TCE) programs offer free, face-to-face tax help to people with low-to-moderate income. IRS-tax law certified volunteers provide this free service with electronic filing to all people who qualify. All you have to do is bring your documentation, and we'll do the rest.

February 8th – April 13th
5:30 – 8:30pm each Wednesday
By Appointment Only



Please see a professional preparer for assistance with complicated returns.

Make plans to come see us soon! We will be glad to assist you with your tax preparation needs.

Location: Siemens Hall 119
Book an Appointment:
<https://tinyurl.com/HumboldtVITA>

Cal Poly Humboldt
School of Business
1 Harpst St., Arcata, CA



VITA/TCE

Get more details on VITA and TCE by going to www.irs.gov and typing VITA in the search box and clicking on "Free tax return preparation for you by volunteers."

